



HIDALGO COUNTY HEAD START PROGRAM  
POLICY COUNCIL REGULAR MEETING AGENDA  
WEDNESDAY, FEBRUARY 16, 2022  
6:00 P.M.

FILED  
AT 3:52 O'CLOCK P.M.

FEB 10 2022

ARTURO GUAJARDO, JR. COUNTY CLERK  
HIDALGO COUNTY, TEXAS  
DEPUTY

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a REGULAR MEETING of the Policy Council of the Hidalgo County Head Start Program will be held in the LBJ Head Start Administration Building Conference Room 2<sup>nd</sup> Floor located at 1901 West State Highway 107, McAllen, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted.

In accordance with Section 551.127, NOTICE is hereby given that a physical quorum, including the presiding officer/member, will be present at the specified meeting location. Some members of the governing body and/or government officials may participate via videoconference.

Members of the public are encouraged to watch the meeting online, at: <https://www.facebook.com/hidalgocountyheadstartprogram/>

- I. Call Meeting to Order, Roll Call, Establish Quorum *Avelina Pena Segovia*
- II. Prayer/Pledge of Allegiance *Cecilia Arredondo*
- III. Approval of Consent Agenda *Avelina Pena Segovia*
- IV. Public Comments *Avelina Pena Segovia*
- V. Executive Director's Report *Teresa Flores*  
Presentation and Swearing In of Two (2) Community Representatives
- VI. Program Operations *Avelina Pena Segovia*
  - A. Administration
    - 1. Discussion/Approval of the Hidalgo County Head Start Program Resolution for Additional Employees Leave for COVID - Related Absences *Teresa Flores*
  - B. Procurement *Ambrosio Tovar*
    - 1. Discussion/Approval for Hidalgo County Head Start Program to Exercise Option to Extend for an Additional Two (2) Years the Lease Agreement for La Herencia Head Start Facility (under same terms and conditions) with Raybec Herencia, LLC
    - 2. Discussion/Approval on Request to Enter into a Thirty-Six (36) Month Copier Capital Lease Agreement for Two (2) Copiers Through Hidalgo County's Membership/Participation in the State of Texas Department of Information Resources (DIR) Awarded Vendor, Kyocera Document Solutions America, Inc., DIR Cooperative (DIR-CP0-4428), with Delivery and Servicing to be Provided by Local Authorized Reseller Montano Investments, Inc., dba, Digital Office Systems

Procurement – Continued

*Ambrosio Tovar*

3. Discussion/Approval of Request of Payment Application #1 in the Amount of \$1,900.00 on Invoice #TG33293 for Professional Service Submitted by Geotechnical Engineer, Terracon Consultants, Inc. Through Contract C-21-006-11-02-AS for the Hidalgo County Head Start Program Outdoor Learning Environments and Discovery Classrooms Project

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| VII.  | Programmatic Services – No Items Listed  | <i>Avelina Pena Segovia</i>                         |
| VIII. | Closed Session: Policy Council may go into Closed Session Pursuant to Chapter 551, Texas Government Code, Sections 551.071, 551.072 and 551.074-to discuss the following:<br>1. Personnel – New Hires, Resignations, Terminations<br>2. Vacancies Report | <i>Avelina Pena Segovia</i>                         |
| IX.   | Open Session: Action on Items Discussed in Closed Session<br>1. Personnel – New Hires, Resignations, Terminations<br>2. Vacancies Report   | <i>Avelina Pena Segovia</i>                         |
| X.    | Policy Council<br>1. Training and Technical Assistance (T/TA) Needs Assessment<br>2. Next Policy Council Meeting Date  | <i>Avelina Pena Segovia</i><br><i>Teresa Flores</i> |
| XI.   | Other Business   | <i>Avelina Pena Segovia</i>                         |
| XII.  | Adjournment  | <i>Avelina Pena Segovia</i>                         |

  
Avelina Pena Segovia  
Chairperson

2/10/22  
Date





State of Texas  
 County of Hidalgo  
 Edinburg, Texas

Hidalgo County Head Start Program  
 WEDNESDAY, FEBRUARY 16, 2022  
 6:00 P.M.

**HIDALGO COUNTY HEAD START PROGRAM  
 POLICY COUNCIL REGULAR MEETING CONSENT AGENDA  
 WEDNESDAY, FEBRUARY 16, 2022  
 6:00 P.M.**

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a REGULAR MEETING of the Policy Council of the Hidalgo County Head Start Program will be held in the LBJ Head Start Administration Building Conference Room located at 1901 West State Highway 107, McAllen, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

**NOTICE TO THE PUBLIC  
 CONSENT AGENDA**

The following items are of a routine or administrative nature. The Policy Council Members have been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Policy Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

- I. Approval of Minutes: January 19, 2022
- II. Approval of Monthly Financial Report: January
- III. Approval of Monthly Average Daily Attendance (ADA) Report: January
- IV. Approval of Monthly Texas Department of Agriculture Meals/Snacks Report: January
- V. Approval of Monthly Special Services Report: January

 2/10/22  
 \_\_\_\_\_  
 Avelina Pena Segovia Date  
 Chairperson

FILED  
 AT 3:52 O'CLOCK P.M.  
 FEB 10 2022  
 ARTURO GUJARDO, JR. COUNTY CLERK  
 HIDALGO COUNTY TEXAS  
 BY  DEPUTY