

State of Texas
County of Hidalgo
Edinburg, Texas

Hidalgo County Head Start Program
WEDNESDAY, NOVEMBER 15, 2023
6:00 p.m. – Meeting

**POLICY COUNCIL REGULAR AGENDA
HIDALGO COUNTY HEAD START PROGRAM
POLICY COUNCIL MEETING
WEDNESDAY, NOVEMBER 15, 2023
6:00 P.M.**

AT 4:03 FILED O'CLOCK P. M
NOV 09 2023
ARTURO GUAJARDO, JR., COUNTY CLERK
HIDALGO CO. TEXAS
BY [Signature] DEPUTY

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a **REGULAR MEETING** of the Policy Council Hidalgo County Head Start Program will be held **WEDNESDAY, NOVEMBER 15, 2023**, at 6:00 P.M in the LBJ Head Start Administration Building Conference Room 2nd Floor located at 1901 West State Highway 107, McAllen, Hidalgo County, Texas.

In accordance with Section 551.127, **NOTICE** is hereby given that a physical quorum, including the presiding officer/member, will be present at the specified meeting location. Some members of the governing body and/or government officials may participate via videoconference.

Discussion and possible action relating to the following business will be transacted:

- | | | |
|------|--|-----------------------|
| I. | Call Meeting to Order, Roll Call, Establish Quorum | <i>Rosa Perez</i> |
| II. | Prayer/Pledge of Allegiance | <i>Crystal Loreda</i> |
| III. | Approval of Consent Agenda | <i>Rosa Perez</i> |
| IV. | Public Comments | <i>Rosa Perez</i> |
| V. | Executive Director's Report | <i>Irma E. Pena</i> |
| | 1. <u>Parent Fair</u>
Thursday, November 16, 2023
10:00 a.m. until 12:30 p.m.
Veteran's Memorial Pavilion
300 South Inspiration Road
Mission, Texas | |
| | 2. <u>Thanksgiving Break</u>
Monday, November 20, 2023 thru Friday, November 24, 2023 | |
| | 3. <u>Christmas Break</u>
Monday, December 19, 2023 thru Friday, December 30, 2023 | |
| VI. | Program Operations | <i>Rosa Perez</i> |
| | A. Administration | <i>Nora S. Munoz</i> |
| | 1. Discussion/Approval to Amend the 2023-2024 Program Calendar for the La Joya Independent School District | |

B. Procurement

Ambrosio Tovar

1. Discussion/Approval of Application and Certificate for Payment for Invoice #20401 in the Amount of \$2,716.28 for Professional Services Submitted by B2Z Engineering, Construction Management Engineer, Through Contract C-21-004-09-21-AS for the Hidalgo County Head Start Program Outdoor Learning Environments and Discovery Classrooms
2. Discussion/Approval on Request to Purchase Fire and Security Systems and Monitoring Services (Contract #654-21) through the Hidalgo County's Membership/Participation with the Texas Association of School Board (TASB) Buyboard's Multiple Awarded Vendor, Superior Alarms, for the Term of the TASB Contract Expiring on 11/30/24

VII. Programmatic Services – No Items Listed

Rosa Perez

VIII. Closed Session: Policy Council may go into Closed Session Pursuant to Chapter 551, Texas Government Code, Sections 551.071, 551.072 and 551.074-to discuss the following:

Rosa Perez

1. Discussion and Action on Civil Service Number 0223-HS-T-003/L. Poblano
2. Personnel - New Hires, Resignations, Terminations
3. Vacancies Report
4. Employee I.D.#:003451
5. Employment Recommendations for:

a. Campus Director(s)	f. Assistant Teacher(s)
b. Teacher(s)	g. Custodian(s)
c. Staff Development Coordinator	h. Bus Aide(s)
d. Family Services Worker(s)	i. Substitute(s)
e. Disability Aide/Floater(s)	j. Bus Driver

IX. Open Session: Action on Items Discussed in Closed Session

Rosa Perez

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X. Policy Council

Rosa Perez

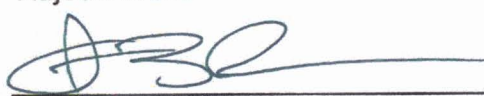
1. Next Policy Council Meeting Date

XI. Other Business

Rosa Perez

XII. Adjournment

Rosa Perez

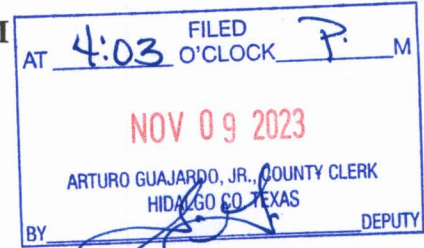
 11/9/2023
 Rosa Perez Date
 Chairperson



State of Texas
County of Hidalgo
Edinburg, Texas

Hidalgo County Head Start Program
WEDNESDAY, NOVEMBER 15, 2023
6:00 p.m. - Meeting

**HIDALGO COUNTY HEAD START PROGRAM
POLICY COUNCIL CONSENT AGENDA
WEDNESDAY, NOVEMBER 15, 2023
6:00 P.M.**



NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a REGULAR MEETING of the Policy Council of the Hidalgo County Head Start Program will be held WEDNESDAY, NOVEMBER 15, 2023 at 6:00 p.m. in the LBJ Head Start Administration Building Conference Room located at 1901 West State Highway 107, McAllen, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

**NOTICE TO THE PUBLIC
CONSENT AGENDA**

The following items are of a routine or administrative nature. The Policy Council Members have been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Policy Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

- I. Approval of Minutes: a. October 18, 2023
- II. Approval of Monthly Reports: October 2023
 - 1. Program Information Summary (PIS)
 - 2. Financial and Credit Card Log
 - 3. Enrollment – Average Daily Attendance (ADA)
 - 4. Texas Department of Agriculture Meals/Snacks

Rosa Perez 11/9/2023
Rosa Perez Date
Chairperson