



AT 2:19 FILED O'CLOCK P. M
JUL 20 2023
ARTURO GUAJARDO, JR., COUNTY CLERK
HIDALGO CO. TEXAS
BY DEPUTY

HIDALGO COUNTY HEAD START PROGRAM
POLICY COUNCIL SPECIAL MEETING AGENDA
MONDAY, JULY 24, 2023
6:00 P.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Policy Council of the Hidalgo County Head Start Program will be held MONDAY, JULY 24, 2023, at 6:00 P.M. in the LBJ Head Start Administration Building Conference Room 2nd Floor located at 1901 West State Highway 107, McAllen, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted.

In accordance with Section 551.127, NOTICE is hereby given that a physical quorum, including the presiding officer/member, will be present at the specified meeting location. Some members of the governing body and/or government officials may participate via videoconference.

- I. Call Meeting to Order, Roll Call, Establish Quorum *Avelina Pena Segovia*
- II. Prayer/Pledge of Allegiance *Ric Gonzalez*
- III. Public Comments *Avelina Pena Segovia*
- IV. Executive Director's Report *Irma E. Pena*
 - 1. Update on Cost-of-Living Adjustment (COLA)
- V. Program Operations *Avelina Pena Segovia*
 - 1. Discussion/Approval/Authorization to extend the teacher certification requirement for Head Start Teachers until January 31, 2024, and to adjust the pay schedule accordingly (See Attachment 1) *Nora S. Munoz*
 - i. This extension will allow the staff additional time to secure a passing score on their Science of Teaching Reading (STR) and EC – 6 Content Exams which are required to become a certified intern
 - ii. The Program proposes to adjust the salary scale as follows:
 - Certified Intern and Certified Teachers \$55,000.00
 - Candidates and Completers \$45,000.00
 - 2. Discussion/Approval to add One (1) Bus Driver and delete one (1) vacant Maintenance Worker position (See Attachment 2) *Elma Carrera*
 - 3. Discussion/Approval for Credit Card purchases for vendors who do not Accept Purchase Orders (See Attachment 3) *Elma Carrera*
 - 4. Personnel Status Report – New Hires, Resignations *Marissa Reyes*
 - 5. Employment Recommendations for

1. Education Coordinator	4. Certified Teachers
2. TSR Coordinator	5. Head Cook
3. TSR Coach	6. Bus Driver
- VI. Policy Council *Avelina Pena Segovia*
 - 1. Next Policy Council Meeting Date
- VI. Other Business *Avelina Pena Segovia*
- VII. Adjournment *Avelina Pena Segovia*

Avelina Pena Segovia 7/20/2023
Chairperson Date