



State of Texas
 County of Hidalgo
 Edinburg, Texas

Hidalgo County Head Start Program
 WEDNESDAY, APRIL 24, 2024
 5:45 P.M.-Meal/6:15 P.M.-Meeting

POLICY COUNCIL REGULAR MEETING AGENDA
WEDNESDAY, APRIL 24, 2024
6:15 P.M.

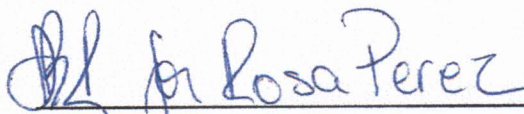
AT	<u>2:38</u>	FILED	O'CLOCK	<u>P.</u>	M
APR 19 2024					
ARTURO GUAJARDO, JR., COUNTY CLERK HIDALGO CO. TEXAS					
BY					DEPUTY

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a REGULAR MEETING of the Policy Council of the Hidalgo County Head Start Program will be held **WEDNESDAY, APRIL 24, 2024, at 6:15 P.M.** in the LBJ Head Start Administration Building Conference Room 2nd Floor located at 1901 West State Highway 107, McAllen, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted.

In accordance with Section 551.127, NOTICE is hereby given that a physical quorum, including the presiding officer/member, will be present at the specified meeting location. Some members of the governing body and/or government officials may participate via videoconference.

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|------|---|----------------------|
| I. | Call Meeting to Order, Roll Call, Establish Quorum | <i>Rosa Perez</i> |
| II. | Prayer/Pledge of Allegiance | <i>Maria Trevino</i> |
| III. | Approval of Consent Agenda | <i>Rosa Perez</i> |
| IV. | Public Comments | <i>Rosa Perez</i> |
| V. | Executive Director's Report | <i>Irma Pena</i> |
| | 1. Community Partnership Appreciation Assembly
Thursday, April 25, 2024
9:00 am to 1:00 pm
Baptist Fellowship Baptist Church Hall
4811 W. University Drive
Edinburg, Texas | |
| | 2. Staff Recognition Banquet
Friday, June 7, 2024
12:00 am – 3:00 pm
Double Tree Suites by Hilton
1800 S. 2 nd Street
McAllen, Texas | |
| VI. | Program Operations | |
| | A. Administration | <i>Irma Pena</i> |
| | 1. Discussion/Approval of 2024 Self-Assessment
2. Discussion/Approval of Summer Work Schedule
3. Discussion/Approval of Change in Scope
4. Discussion/Approval of the 2024-2025 Campus Enrollment List | |

- 3 B. Field Operations
1. Discussion/Approval to Declare Obsolete and Auction the Attached List of Items and to Transfer Items to the County's Approved Auctioneer Bond and Bond Auction Company, for Proper Distribution *Dr. Nereyda Cantu*
- VIII. Programmatic Services – No Items Listed *Rosa Perez*
- IX. Closed Session: Policy Council may go into Closed Session Pursuant to Chapter 551, Texas Government Code, Sections 551.071, 551.072 and 551.074-to discuss the following: *Rosa Perez*
1. Personnel - New Hires, Resignations, Terminations
2. Vacancies Report
3. Employment Recommendations for:
- a. Campus Director
- b. Education Coordinator
4. Discussion/Approval for the following:
- a. Add One (1) Risk Management Specialist
5. Discussion/Approval for the following:
- a. Risk Management Specialist Job Description
6. 1302.102 (d)(1)(ii) – ID#:344044, ID#: 346476 and ID#:341963
- X. Open Session: Action on Items Discussed in Closed Session *Rosa Perez*
1. Personnel - New Hires, Resignations, Terminations *Marissa Reyes*
2. Vacancies Report
3. Employment Recommendations for:
- a. Campus Director
- b. Education Coordinator
4. Discussion/Approval for the following:
- a. Add One (1) Risk Management Specialist
5. Discussion/Approval for the following:
- a. Risk Management Specialist Job Description
6. 1302.102 (d)(1)(ii) – ID#:344044, ID#: 346476 and ID#:341963
- XI. Policy Council *Rosa Perez*
1. Next Policy Council Meeting Date/Time
- XII. Other Business *Rosa Perez*
- XIII. Adjournment *Rosa Perez*


Rosa Perez 4/19/2024
Policy Council Chairperson Date



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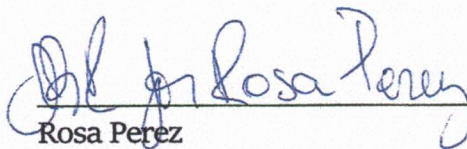
POLICY COUNCIL REGULAR MEETING CONSENT AGENDA
WEDNESDAY, APRIL 24, 2024
6:15 P.M.

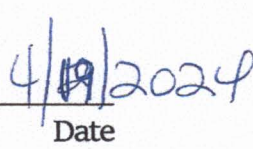
NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a REGULAR MEETING of the Policy Council of the Hidalgo County Head Start Program will be held in the LBJ Head Start Administration Building Conference Room located at 1901 West State Highway 107, McAllen, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

**NOTICE TO THE PUBLIC
 CONSENT AGENDA**

The following items are of a routine or administrative nature. The Policy Council Members have been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Policy Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

- I. Approval of Minutes: March 20, 2024
- II. Approval of Monthly Reports for March 2024
 - 1. Program Information Summary (PIS) Report
 - 2. Financial Report and Credit Card Log Report
 - 3. Enrollment - Average Daily Attendance (ADA) Report
 - 4. Texas Department of Agriculture Meals/Snacks Report


 Rosa Perez
 Policy Council Chairperson


 Date